

COMMUNICATIONS COMMITTEE

Editorial Policy

Impressum

Salt + Light is a communication and information instrument of Christ Church, the Anglican/Episcopal Chaplaincy in Vienna. It intends to inform its readership concerning events in the Chaplaincy, in the Diocese of Europe, and in the world as well as news in the Chaplaincy and society, promote the exchange of views and experiences, and offer guidance from the point of view of the Christian faith.

Responsible for the Content: The Revd Canon Patrick Curran

Disclosure according to §25 Media Act Media owner: Association for the promotion and support of the Anglican Church in Austria - Christ Church Support Association (ZVR number 368988936), 1190 Vienna, Krottenbachstraße 99/4, represented by the Chairman, Mag. Philip Reading. Board of Directors: Mag. Philip Reading, Angela Peake-Herzog, and Ademola Adeyimi. Purpose of the Association (Art. II of the Statutes): Not-for-profit, promoting the Anglican Church in Austria.

Editorial Policy

The editorial objective of *Salt + Light* is to inform readers of relevant information and facilitate healthy discussion. We aim to offer fair, balanced, honest, and gracious content for our readership. In an effort to offer this content, we aim to abide by the following principles:

1. *We print that which we believe to be true.* Our editorial mandate is to communicate to our readership news, information, and thought-provoking content relevant to Christ Church and the broader Christian community in Austria. We strive to be fair and honest in that we publish only information we believe to be relevant and important. While we encourage the submission of content that will include opinions, we refuse to publish anything that could be considered malicious and/or libelous or untruthful. If we do publish something that is demonstrably untrue or not a matter of fact in a legal sense, we will publish a retraction as soon as is feasible. We strive to meet the highest standards of accuracy and completeness in our work.
2. *We want to be charitable in our content.* Because we will publish content that includes opinions, we may ask for revisions, clarification, or corrections from authors. We may also include revisions, clarifications, or corrections as well as appropriate context when the editorial process demands it. We will always strive to do so in conversation with authors. In doing so, we will try to adopt a posture of Christian charitableness and love, assuming the best of contributors and their intentions.
3. *We want to be balanced and fair about diversity of opinions.* When issues are possibly controversial or differing views are held by significant portions of the community or society at large, we want to fairly represent that diversity of opinions and will strive to solicit contributions representing the diversity of positions. The content, in general, does not



necessarily represent the views or opinions of Christ Church, its staff or licensed clergy, or the Christ Church Support Association. While signed or attributed content can be construed to represent the opinion of the writers, it does not necessarily reflect the opinion of any other person or entity.

4. *We believe transparency matters.* Authors, editors, and stakeholders are required to disclose factors that might be viewed as potential sources of bias or conflict of interest. Stakeholders include, but are not limited to, leadership positions or Council members in the Chaplaincy and the Christ Church Support Association. At the time of content contribution, authors and editors must disclose any conflicts of interest that might affect or be affected by the review, including affiliations or employment, that may be viewed as affecting the objectivity of the content. A potential bias does not mean that the contribution has been compromised, nor does it disqualify publication, but potential conflicts must be presented to readers.

5. *We believe professional standards matter as well.* All content must be an original or used with permission. Where articles rely on ideas, observations, and opinions of others, authors must exercise care in appropriately citing and quoting other publications or resources. To avoid inadvertent plagiarism, infringements of copyright, or accidental bias, we ask contributors to clearly identify sources of the ideas, text, and images, obtaining permission to use such material when necessary, and to comply with relevant copyright laws.

6. *We welcome feedback.* Our readership is invited to engage with our content and offer both helpful and critical feedback as well as engage with the content in future editions. Allegations of misconduct will be examined in a fair and timely fashion by members of the Communications Committee, Standing Committee, or, if appropriate, the Church Council.

Editorial Review Process

The Editorial review process will be as follows:

1. *First Review:* The Chaplain and (new) editor of the magazine will serve as the first reviewers of each article in the form of final magazine. They may choose to accept the article as is or refer the article to the author for revision to keep with our editorial policy. If they flag an issue with any article and are uncertain whether the policy is being followed appropriately or wish to make an exception to the policy in any way, they can refer the article for a Second Review.
2. *Second Review:* Any article needing a second set of eyes will be referred to the “Second Review Working Group” consisting of the editor, the clergy, the wardens, and any others relevant to the subject matter of the article in question as deemed by the Chaplain and Editor. This working group will determine how to proceed. If this working group cannot reach consensus on the issue, the content will not be printed.

